



**Sam Houston State University
President's Cabinet/Council of Academic Deans
Strategic Plan/Budget Meeting**

Date/Time:

Monday, April 2 – 2:00 p.m. – 5:00 p.m.

Tuesday, April 3 – 8:30 a.m. – 2:00 p.m.

Location:

Katy and E. Don Walker, Sr. Education Center, Gibbs Conference Hall, General Houston Room

Introduction:

The university processes for planning and budgeting continue to mature. As such, you will see a few differences in the data set. Additionally, the target is to (1) improve budget transparency across all major sources and uses of funds; and (2) encourage longer range planning. This session allows academic and administrative leadership to present key accomplishments and future priorities, as well as budget requests. These presentations provide an opportunity for questions as well as information. All final approvals for funded and non-funded items will be determined upon completion of the budget.

Presentations:

This year incorporates some changes to the approach for the presentations. A template PowerPoint (PPT) is being provided electronically. The template provides enhanced consistency of the information, thereby, simplifying the review. Two items to point out in the PPT, FY 18 data for the E&G/Designated Tuition slide is only the increase in funds. The FY 18 slide for other major sources of funds is for the summary baseline budget for the year. All FY 19 data is requested increases only.

Other Directions:

- Each item presented should tie to university, division/college strategic plan
- Total time allotted 15 – 20 minutes per presentation (PowerPoint) including Q & A. **Please submit an electronic version of your presentation to Mark Adams and Kathy Gilcrease by Monday, March 26. Notebooks distributed by Wednesday, March 28.**

Data Points – 5 year time period

These data points will be provided to you by Institutional Effectiveness. You will not need to include these data points in your presentation. A presentation of the data points is scheduled at the beginning of the meeting.

- For administrative areas (Academic Affairs (non-colleges), Finance & Operations, University Advancement, Student Services, Enrollment Management, Information Technology, Athletics):
 - Number of Staff (FT & FTE)
 - % of total expenditures
 - O&M/Staff FTE
- Academic Colleges *do not include LEMIT & CMIT in COCJ information
 - Student/Faculty Ratio

- # SCH, UG/G/Total
- Staff Faculty Ratio
- O&M/Faculty FTE
- % courses taught by: T/TT, FT, PT

Monday, April 2

2:00 p.m.	Somer Franklin, Donna Artho Data Points/Overview
2:20 p.m.	President Hoyt Carlos Hernandez Update: Historic E&G/Designated Tuition Historic Major Fees
2:30 p.m.	Vice President Hernandez Presentation
2:50 p.m.	Vice President Holmes Presentation
3:10 p.m.	Break
3:30 p.m.	Vice President Thielemann Presentation
3:50 p.m.	Vice President Parker Presentation
4:10 p.m.	Vice President Adams Presentation
4:30 p.m.	President Hoyt Wrap Up

Tuesday, April 3

8:30 a.m.	Light Breakfast
9:00 a.m.	President Hoyt Re-Cap 1 st Day
9:10 a.m.	Athletic Director Williams Presentation
9:30 a.m.	Provost Eglsaer Presentation
9:50 a.m.	Dean Muehsam (COBA) Presentation

10:10 a.m.	Break
10:20 a.m.	Dean Edmondson (COE) Presentation
10:40 a.m.	Dean Pascarella (COS/ET) Presentation
11:00 a.m.	Dean Shields (COFA/MC) Presentation
11:30 a.m.	Lunch
12:40 p.m.	Dean Runyan (COHS) Presentation
1:00 p.m.	Dean Zink (CHSS) Presentation
1:20 p.m.	Dean Lyons (COCJ) Presentation
1:40 p.m.	President Hoyt – Wrap - Up